GIVE YOURSELF A FLYING START

Tolley® Exam Training

A Tolley® Learning Product
Visit toley.co.uk/examtraining
e-mail examtraining@lexisnexis.co.uk
### WHICH TAX QUALIFICATION IS RIGHT FOR ME?

<table>
<thead>
<tr>
<th>Experience level</th>
<th>Beginner</th>
<th>Intermediate</th>
<th>Advanced</th>
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<tbody>
<tr>
<td>Looking to kick start a career in tax</td>
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<tr>
<td>Already working in tax</td>
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<tr>
<td>Experienced tax professional</td>
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Still unsure? Speak to our experienced customer services team who will be happy to guide you **020 3364 4500**.
Hello and welcome to the Tolley®Exam Training course brochure. This brochure will provide you with all the essential information on our offering for the following qualifications:

> Foundation Papers
> Apprenticeships
> ATT
> CTA
> ATT/CTA Tax Pathway
> ACA/CTA Joint Programme
> ITP
> ADIT

Tolley®Exam Training was established in 2003 to provide an innovative and cost effective service to our students and client firms – a personal service that would be different to that of our competitors. Our approach involves working in partnership with you and striving to achieve and surpass challenging objectives.

Our aim is simple – to maximise pass rates.

Over the years we have achieved this through a combination of highly experienced tutors, quality training materials and our unique online services. I am delighted to say that Tolley®Exam Training has eight national training centres, so our exceptional pass rates and highly experienced tutors are available nationwide.

If you have any queries, I would be delighted to hear from you.

Simon Groom
Head of Tolley®Learning
0203 364 4500
examtraining@lexisnexis.co.uk
Why Study with Tolley® Exam Training?

When you enrol with Tolley you can be assured of the best study experience available, ensuring that you maximise your chances of success.

We achieve this by offering:

- Some of the most well-known and experienced tutors in the country
- A proven track record for securing exceedingly high pass rates
- Focused material written by the tutors who teach in the classroom
- Access to the Tolley Academy and My Progress (more information available on page 9)
- A highly knowledgeable client services department with a reputation for providing a quality service to guide students through their journey to gain professional qualifications
- A proven and highly acclaimed Guaranteed Pass Scheme to keep students motivated and on track to exam success

Guaranteed Pass Scheme*

Ensuring you have the ability and confidence to pass first time with Tolley.

Our experience shows that students who follow the Tolley training programme and provide regular study time have a very high chance of passing their examinations. As a result, we have introduced a Guaranteed Pass Scheme. All eligible students enrolled with us on this programme will be given one free distance learning and revision course if, in the unlikely event, they fail their examinations.

The scheme is structured in such a way that it motivates students to keep up to date with their study programme, remain focused, attend all classroom courses and complete a dedicated revision phase.

*Available for the ATT, CTA and ADIT qualifications. Terms and conditions of the Guaranteed Pass Scheme are available on request.

“We have benefitted from the knowledge and expertise of trainers over many years. Aside from a complete grasp of the subject matter, the trainers are able to provide practical examples relevant to the PKF client base which demonstrates that they really understand our business.”

John Watkins, Director of Learning and Development, PKF (UK) LLP
We are unique in the training market, being the only organisation that provides training exclusively for the professional tax examinations.

We offer training for the following examinations:

- **Foundation papers** - aimed at those wishing to gain an entry level qualification or improve existing knowledge in the areas of Personal Taxation, Business Taxation, and VAT Compliance.
  - For more information see page 12.

- **Trailblazer Apprenticeship** – including the ATT and CTA examinations and aimed at those working in tax.
  - For more information see page 13.

- **Taxation Technician (ATT)** – set by the Association of Taxation Technicians and aimed at those working in tax compliance.
  - For more information see page 14.

- **Chartered Tax Adviser (CTA)** – set by the Chartered Institute of Taxation and aimed at those wishing to become Tax Advisers.
  - For more information see page 15.

- **ATT/CTA Tax Pathway** - A streamlined route to qualification for students wishing to complete both the ATT and CTA qualifications.
  - For more information see page 16.

- **ACA/CTA Joint Programme** – set by the Institute of Chartered Accountants in England and Wales and the Chartered Institute of Taxation for those students wishing to acquire two prestigious qualifications.
  - For more information see page 17.

- **ICAS Tax Professional (ITP)** – set by the Institute of Chartered Accountants of Scotland and aimed at those working in a tax compliance or advisory role.
  - It can be taken alongside the CA (Chartered Accountant) qualification or as a standalone qualification.
  - For more information see page 18.

- **Advanced Diploma in International Taxation (ADIT)** – set by the Chartered Institute of Taxation and aimed at those who want to further their careers in International Tax.
  - For more information see page 19.
Tolley® Exam Training now has eight regional training centres for CTA and ATT qualifications so you can study at a centre convenient to you.*

- London
- Birmingham
- Belfast
- Bristol
- Leeds
- Manchester
- Newcastle
- Reading

We also run ADIT courses in a number of locations in Europe. Please contact us on 020 3364 4500 for more details.

*Not all courses are available in all locations. Further locations may be added – please see toley.co.uk/examtraining for further details.
OUR PASS RATES

The most important measure of success for a training organisation is pass rates.

Since Tolley® Exam Training was launched we have consistently surpassed the national average. We are confident that our pass rates will continue to significantly surpass the national average. This, we believe, is down to two factors:

- Our targeted study material - enabling students to focus specifically on the requirement of their particular examination, coupled with our online offering, meaning that students can maximise their study time and prepare whenever and wherever they want.
- Our dedicated tutorial and client services team - whose unrivalled knowledge of the examinations and your options mean that your queries can be answered in one place.

CTA Examinations

<table>
<thead>
<tr>
<th>Tolley® Exam Training</th>
<th>National Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>Awareness</td>
<td>Advisory</td>
</tr>
<tr>
<td>89%</td>
<td>71%</td>
</tr>
<tr>
<td>71%</td>
<td>51%</td>
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ATT Examinations

<table>
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<tr>
<th>Tolley® Exam Training</th>
<th>National Average</th>
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</thead>
<tbody>
<tr>
<td>83%</td>
<td>90%</td>
</tr>
<tr>
<td>65%</td>
<td>78%</td>
</tr>
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</table>

ADIT Examinations

<table>
<thead>
<tr>
<th>Tolley® Exam Training</th>
<th>National Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paper I</td>
<td>Paper 2.09</td>
</tr>
<tr>
<td>100%</td>
<td>100%</td>
</tr>
<tr>
<td>64%</td>
<td>74%</td>
</tr>
</tbody>
</table>

1 Recent results from students who have studied with our Guaranteed Pass Scheme. See page 4 for further information.

To view our most recent exam results, visit toley.co.uk/examtraining

“"I passed my exams and could not have done so without the support from all the tutors and staff.”

Jignasha Paleja, CTA student
One of the reasons for our students’ excellent exam results is the wide range of study options that we offer. These include:

**Distance learning course**
Study in your own time and at your own pace with a wealth of targeted material written by our expert tutors:

- **Hard copy manuals**
  Intuitively laid out, our manuals include worked illustrations and step by step calculations.

- **Question banks**
  Graduated to build your knowledge, our question banks are designed to develop your confidence and understanding.

- **Memory joggers**
  The content of the study manuals refined into a succinct and sharp A5 book, designed for on-the-go learning and revision.

- **Audio visual lectures**
  Based on the Tolley Tax Tutor product, the lectures follow each chapter of our manuals to complement your learning.

- **Practice exams**
  It’s fundamental that you put yourself to the test when studying. Send your practice examinations to us and we will mark them and provide comments on areas for improvement.

**Online distance learning course**
Our online course gives you everything from the traditional distance learning course, apart from the hard copy manuals and question banks.

**Taught classroom courses**
Presented by our experienced tutors, these courses will explain the technical topics in a straightforward way, focusing on the key areas for the examination.

**Revision courses**
You will be provided with a revision question bank on the course containing exam standard questions as well as recent past papers updated to the Finance Act you are sitting. You will also be given a memory jogger containing summaries of all the study chapters from the manuals to help you remember those key points.

You will practice questions under examination conditions in class and then review them together with the tutor to ensure your knowledge and exam technique are spot on.

“I would like to thank Tolley® Exam Training for providing such an excellent revision course.”
Emma Payne, ATT student
The Tolley Academy allows you to study anytime, anywhere

You will have access to all of our course manuals and question banks via the Tolley Academy. Versions of your study manual and question bank are also available to be used on iPads and other e-readers.

Help is never far away through the use of the forums. The forums allow students to access our tutors’ words of advice and to help build a study network by making contact with other students.

You can even access the legislation online, by using the links in the online manuals, so all you need for a comprehensive study session are your Academy log-in details. The Tolley Academy is not only making studying more accessible for you, but also making it simpler by having everything you need in one place.

My Progress

It is essential that you, and if necessary, your employer, have a means of viewing your key dates, progress and mock exam marks.

This can all be accessed online through the Tolley Academy. My Progress provides key progress indicators, including the dates for attendance on our taught courses, as well as suggested dates for the submission of your practice and pre-revision mock exams.

Once we receive your exam, we update the Tolley Academy and this enables you to download the answers so that you can check through them whilst the exam is still fresh in your mind without having to wait until your script is returned.

Once the exam is marked, the Tolley Academy will be updated with your result so you have a complete record of your progress.

Online Audio Visual Lectures

Our audio visual lectures provide a full online study course following the study manual using the same chapter numbering and the same illustrations and examples. The lectures complement the manuals by bringing them to life on the screen with a diagrammatical format. Many of the illustrations and calculations are built up on the screen just as they would in a real life classroom situation.

The audio visual lectures are accessed via the Tolley Academy where they can be viewed immediately or downloaded.

Online Exam Centre

Via the Tolley Academy you can access the Online Exam Centre for question practice on your ATT and CTA Computer-Based examinations. The Online Exam Centre provides a simulation of the actual computer-based examinations whereby you can attempt the multiple choice questions on a computer-based testing platform.

The Online Exam Centre also houses the online foundation examinations with Tolley’s mock assignments provided in the same format as the final examination to give extra practice of the online testing environment.

“I would like to send you a big thank-you for the excellent UK tax revision course you provided at the end of May. I made it through all my ADIT exams and I know for sure that that wouldn’t have been possible without that UK course. It changed my whole perspective on how to approach the course and write the exam which seems to have worked.”

Bruce Burmeister, ADIT student
TUTORS

Chris Siddle, CTA, FCA
Nicole Neville, CTA, ACA
Juliet Smith, CTA, FCA

Jonathan Coletta, CTA, FCA
Liz Halford, CTA, ACCA, AAT
Karen Bullen, CTA, ATT, FCA

Claire Oglesby, CTA, ATT
Sarah Thomas, CTA, ACA
Victoria Cavell, CTA, ATT

Lisa-Jane Harper, Barrister (Non-practising), CTA, ADIT
Amanda McDonough, CTA, ACA
Dean Wootten, CTA, FCA
TUTORS (CONTINUED)

Duncan Harvey, CTA, ATT, ADIT

Robert Neeve, FCA

Debbie Bray, CTA, ACA

John Colville, CTA, FCA, TEP

Sophie Hill, CTA, ACA

Steve Sanders, CTA, ATT

Simon Groom, CTA, ATT, FCA

For more information on tutors visit toley.co.uk/examtraining
Foundation papers provide an entry level qualification for those starting their studies in tax, or who wish to improve their technical knowledge in a particular area.

Tolley offers the following foundation papers in conjunction with the Association of Taxation Technicians:

- Personal Taxation
- Business Taxation
- VAT Compliance

The Qualification

The study manuals are split into a series of modules for each there are modular tests to help you prepare for the mock examination. These build up to the full mock and final full examination covering the whole syllabus. The examinations can be sat at any time of your choosing. However, whilst it is only the result of the final full examination that entitles you to receive the final certificate, you must have passed all modular tests before you will be allowed to sit the final full examination.

The examinations consist of multiple choice questions sat online through the Online Exam Centre, accessed via the Tolley Academy. The mock examinations follow the same online format to give you the technical practice you need to pass the final full examination and allow you to familiarise yourself with the online testing platform.

Results

As the foundation papers are examined online you will be informed of your result immediately after the end of each modular test or final full examination.

Registration and exam entry

Prospective candidates must be registered as a student with the ATT in addition to registering with Tolley. For further details please see www.att.org.uk/foundation-qualifications.

Once you have registered and passed all the modular tests, you will need to pay a fee to the ATT to be able to sit the final examination.

For more details visit the Tolley website at toley.co.uk/examtraining or call us on 0203 364 4500
The Trailblazer Apprenticeship is an innovative route into the tax profession and will help you build the knowledge, skills and behaviours that employers are looking for.

The Trailblazer is available at both Level 4 and Level 7. Level 4 being closely aligned with the Association of Taxation Technicians examinations and Level 7 with those of the Chartered Institute of Taxation, which means that as well as completing the apprenticeship programme you will also get the opportunity to achieve a recognised and valuable professional qualification. With a mix of formal study and examinations and “on the job” skills, you will finish the apprenticeship with both the technical knowledge and wider business skills to make a real difference to business performance.

Funding is available for employers who enroll learners on the apprenticeship programme and if you are interested in taking this route into the tax profession your first step should be to look at securing employment with an employer who supports the Trailblazer programme.

Apprenticeships delivered by Tolley®Exam Training in conjunction with our partners, combine innovative learning materials with excellent levels of tutor support. They are designed to ensure that both learners and employers get the maximum benefit of a professional qualification relevant to the job role.

This apprenticeship has been designed by employers to reflect the range of technical, business and soft skills employers need. As well as the formal tax qualification, it includes a blend of broader business skills and competence required in professional services.

For more details visit the Tolley website at tolley.co.uk/examtraining or call us on 0203 364 4500
The Association of Taxation Technicians (ATT) is the leading professional body for those providing UK tax compliance services.

The qualification
The ATT offers six standalone “certificate” papers which are sat in May and November each year as well as three Computer-Based Examinations (CBEs). To become a member of the ATT, candidates must sit and pass three certificate papers, three CBEs, and have two years practical experience. Two of these papers must be the “core” papers (see below) the remaining paper can be chosen based on the candidate’s area of specialism. These papers may be sat individually or all at once. For each paper passed the candidate is entitled to apply for a certificate of competency. The six certificate papers are as follows:

> Paper 1 – Personal Taxation*
> Paper 2 – Business Taxation*
> Paper 3 – Business Compliance
> Paper 4 – Corporate Taxation
> Paper 5 – IHT, Trusts & Estates
> Paper 6 – VAT

* Papers 1 and 2 are the core papers.

The Computer-Based Examinations (CBEs)
Candidates must also sit and pass, or be exempt from, the CBEs.

There are three CBEs; one for Law, one for Accounting, and one for Ethics. These are online examinations which can be sat at any time during the year.

Exemptions
You may be eligible for a credit or exemption depending on previous qualifications. For further details of all of the papers and the exemptions available please visit att.org.uk.

Exam entry
Once registered as a student with the Association, students must also apply to sit the examination (please note this is a separate and additional process to registering as a student). The deadlines for the certificate papers are the end of February for the May examination and the end of August for the November examination. You can enter for the CBEs at any time once you have registered as a student.

Permitted texts
You are allowed to take certain publications into the examination. We recommend Tolley’s Yellow and Orange Tax Handbooks, which our tutors will be using on our courses.

Pass mark
The pass mark for each “certificate” paper is 50%. The pass mark for the CBEs is 40 correct answers out of 60 questions.

Results
The results will be released in January for the November examinations and July for the May examinations. Results for the CBEs are given on the day the CBEs are attempted.

Registration
Prospective candidates must register as a student with the Association by the end of December if sitting the May examination, and the end of June if sitting the November examination.

For more details visit the Tolley website at toley.co.uk/examtraining or call us on 0203 364 4500
The qualification
The CTA examination consists of three types of traditional written paper as well as online CBEs. To become a member of the CIOT, candidates must sit and pass four written papers, three CBEs and have three years practical experience.

The traditional written papers
The Advanced Technical papers - there are seven Advanced Technical papers, and candidates have to choose two. The questions are traditional, written, long form style. The available papers are as follows:

- Taxation of Individuals
- Taxation of Owner-Managed Businesses
- Inheritance Tax, Trusts & Estates
- Domestic Indirect Taxation
- Cross-Border Indirect Taxation
- Taxation of Major Corporates
- Human Capital Taxes

The Awareness paper - Candidates answer short form questions from three modules out of the five modules available. Students with ATT or a prior accounting qualification may be able to claim exemption from the Awareness paper, visit tax.org.uk for more details. The three modules are partly dictated by your choice of Advanced Technical papers so for example, if you choose the Owner-Managed Businesses Advanced Technical paper you cannot answer questions from the Taxation of Unincorporated Businesses Awareness module. The five available modules are:

- Taxation of Individuals
- Taxation of Unincorporated Businesses
- Inheritance Tax, Trusts & Estates
- Corporation Tax
- VAT including Stamp Taxes

The Application and Professional Skills paper - this is a case study paper where candidates answer one case study from a choice of six. There is a free choice but it is expected that you will choose the case study that most closely matches your choice of Advanced Technical papers.

The six case studies from which you choose are:

- Taxation of Individuals
- Inheritance Tax, Trusts and Estates
- Taxation of Owner-Manager Businesses
- VAT & Other Indirect Taxes
- Taxation of Larger Companies and Groups
- Human Capital Taxes

There is more detailed guidance on our website at tollery.co.uk/examtraining. Examinations for the above papers are set in May and November each year.

The Computer-Based Examinations (CBEs)
Candidates must also sit and pass, or be exempt from, the CBEs. There are three CBEs, one for Law, one for Accounting, and one for Ethics. These are online examinations which can be sat at any time during the year. These must be completed by the closing date for examination entries for the sitting at which you wish to sit your final traditional written tax paper (certain transitional rules apply in 2019 to the Accounting CBE).

Exemptions
You may be eligible for a credit or exemption depending on previous qualifications. For further details of all of the papers and the exemptions available please visit tax.org.uk.

Registration
Prospective candidates must register as a student with the Institute by the end of December if sitting the May examination, and the end of June if sitting the November examination.

Exam entry
Students must also apply to sit the examination (please note this is a separate and additional process to registering as a student). The deadlines for the traditional papers are the end of February for the May examination and the end of August for the November examination. You can enter for the CBEs at any time once you have registered as a student.

Permitted texts
You are allowed to take certain publications into the examination and we recommend Tolley’s Yellow and Orange Tax Handbooks, which our tutors will be using on our courses.

Pass mark
The pass mark for each paper is 50%. The pass mark for the CBEs is 40 correct answers out of 60 questions.

Results
The results will be released in January for the November examinations and July for the May examinations. Results from the CBEs are given on the day the CBE is attempted.

For more details visit the Tolley website at tollery.co.uk/examtraining or call us on 0203 364 4500
The Tax Pathway offers a flexible route to qualification for those wishing to complete both the ATT and CTA qualifications.

After completing two ATT written papers, there is a choice for students to either complete a third ATT paper or to sit the CTA Awareness paper. Unlike the standalone ATT qualification, students are not required to sit the two core papers, Personal Taxation and Business Taxation, although they can do if they wish.

Students also have to complete two CTA Advanced Technical papers, and the Application and Professional Skills paper. Those choosing to sit the CTA Awareness paper rather than a third ATT paper will need to think carefully about which modules they choose, as they will not be able to study these topics at CTA Advanced Technical level, see the CTA page for more details.

The Tax Pathway recognises that individuals who work in increasingly specialist areas may wish to focus their exam choices from the beginning of their studies. There are no mandatory papers at ATT level for Tax Pathway students, which enables earlier specialisation than under the traditional ATT and CTA routes.

There is also more flexibility for students to complete their Law, Ethics, and Accounting CBEs. Tax Pathway students will only have to pass their CBEs before entering for their final written CTA exam.

At the end of the programme successful candidates will be eligible to apply for membership of the ATT and CIOT (provided sufficient work experience has been achieved), although those who have successfully completed three ATT written papers (or two ATT written papers and the CTA Awareness paper), and the three CBEs will be able to apply for ATT membership partway through the programme (provided they have also satisfied the ATT’s practical experience requirement).

For more details visit the Tolley website at tolley.co.uk/examtraining or call us on 0203 364 4500
ICAEW is a world-leading professional membership organisation that promotes, develops and supports over 150,000 chartered accountants worldwide.

The Institute of Chartered Accountants in England and Wales (ICAEW) and the Chartered Institute of Taxation (CIOT) have worked together in consultation with professional services firms to create a unique and efficient programme for students wishing to acquire two prestigious qualifications - the ICAEW Chartered Accountancy qualification, the ACA, and the Chartered Institute of Taxation qualification, the CTA, - in three to four years. Those who successfully complete it will be eligible to apply for membership of both ICAEW and CIOT, provided they have met the criteria for membership, which includes undertaking the relevant professional work experience.

The qualifications
To achieve both qualifications, students must study and pass 14 of the 15 ACA modules as well as the other components of the ACA qualification. Students will not sit the ACA Professional Level Business Planning: Taxation module. Instead, students must study and pass one of three CTA Advanced Technical papers depending on their area of specialisation. The papers are:

- Taxation of Major Corporates
- Taxation of Owner-Managed Businesses
- Domestic Indirect Taxation

They will also need to pass one additional CIOT paper as detailed below:

- One further CTA Advanced Technical paper (which cannot be the same as the specialist paper that has already been chosen from the above list); or
- The CTA Application and Professional Skills paper; or
- An Advanced Diploma in International Taxation (ADIT) Paper, either Paper 2.09 - United Kingdom option or Paper 2.10 – United States option.

Students will also have to complete and pass the CIOT Ethics CBE.

For details of the other CTA Advanced Technical papers and the available modules of the CTA Application and Professional Skills paper, please see the CTA pages of this brochure on page 15.

Exam entry
All of the CTA papers are available to sit in May and November each year, and the ADIT papers are sat in June and December. For exam entry deadlines see the specific qualification pages.

For more details visit the Tolley website at tolley.co.uk/examtraining or call us on 0203 364 4500
The ITP qualification is designed for any tax professional working in a compliance or advisory role. The syllabus and examination covers all three key UK tax areas, and ensures that a successful candidate has the depth of tax knowledge and skills required of a tax professional working in a mixed client environment.

Candidates completing the qualification will hold the designatory letters “ITP”, ICAS Tax Professional, and will be awarded affiliate status to ICAS.

**The qualification**

The ITP qualification can either be taken as a standalone tax qualification or as a dual qualification alongside the CA qualification.

**Standalone qualification**

The standalone qualification provides the tax skills and knowledge required of a tax professional working in a varied client environment and comprises three levels.

The first level consists of three examination papers covering; Principles of Taxation, Financial Accounting, and Business Law. These provide the fundamental knowledge on which the technical tax knowledge will be built.

The second level comprises three examinations. These will require the candidate to react to client scenarios, and the papers will cover:

- Taxation of Individuals
- Taxation of Companies
- Indirect Taxation

These papers can be sat either all at once, across several sittings, and in any order. Both ICAS and Tolley are happy to advise on the best ways to approach these.

The third level is a Test of Professional Tax Expertise, assessing the competencies and skills of a tax professional. The award of the qualification requires the successful completion of all three elements, along with relevant training in ethics.

Certain exemptions may be available from the first and third levels.

**Dual qualification**

The dual qualification combines the breadth of technical knowledge, and the application of skills expected of a CA, alongside the depth of tax technical knowledge and skills expected of a Tax Adviser.

The dual qualification takes the existing three levels of the CA qualification and additionally requires candidates to pass a Principles of Tax paper at the Test of Competence level, and the Taxation of Individuals, Taxation of Companies and Indirect Taxation papers. These three papers will be taken instead of the Test of Professional Skills Taxation paper.

**Registration and exam entry**

Prospective candidates should contact ICAS to register for the qualification and to apply for exemptions based on any existing qualification. For information on exemptions and the process for registration please visit icas.org.uk/ITP.

**Permitted texts**

You are allowed to take certain publications into the examination and we recommend Tolley’s Yellow and Orange Tax Handbooks, which our tutors will be using on our courses.

**Pass mark**

The pass mark for each paper is 50%.

**Results**

Results will be released four to six weeks following any examination date. Individuals can collect their results from the ICAS website or receive them by SMS text message.

For more details visit the Tolley website at tolley.co.uk/examtraining or call us on 0203 364 4500
The ADIT Qualification provides the opportunity to both prove and improve your credentials as an International Tax Professional.

The overall standard of the qualification is comparable to the CTA in the UK.

The qualification

The ADIT qualification consists of three papers, which can be sat on a modular basis or all at once. All students must sit ADIT Paper 1, and are then free to choose two other papers dependent on their preferred specialism. Alternatively, students can submit a thesis instead of one of the written papers. All papers are available at the written sitting of ADIT in June and some papers are available at the online sitting in December.

We currently offer training for the following papers:

- ADIT Paper 1 – Principles of International Taxation
- ADIT Paper 2.09 – Advanced International Taxation (Jurisdiction) – UK option
- ADIT Paper 3.01 – Advanced International Taxation (Thematic) – EU Direct Tax option
- Paper 3.02 – Advanced International Taxation (Thematic) – EU VAT option
- Paper 3.03 – Advanced International Taxation (Thematic) – Transfer Pricing option
- Paper 3.04 - Upstream Oil and Gas (Thematic)

It is possible to substitute a thesis for one of the Jurisdiction or Thematic papers.

Registration

Prospective candidates must possess a valid e-mail address and register as a student with the Institute. It is recommended candidates register by the end of November for the June examination, however registration remains open until the end of January. For students wishing to sit the December examination, it is recommended that you register by the end of May, however registration remains open until the end of July.

Exam entry

Students must also apply to sit the examination (please note this is a separate and additional process to registering as a student). The deadline for this is the end of February for the June examination and end of August for the December examination.

Permitted texts

You are allowed to take certain publications into the examination:

- Paper 1 – Volume 1 – Materials on International, TP and EU Law (Kees Van Raad)
- Paper 2.09 (UK option) – we recommend Tolley’s Yellow Tax Handbooks and Tolley’s Orange Tax Handbook and Volume 1 – Materials on International, TP and EU Law (Kees van Raad)
- Paper 3.01 (EU Direct Tax option) – Volume 2 – Materials on International and EC Tax Law (Kees Van Raad)
- Paper 3.02 (EU VAT option) - Tolley’s Orange Tax Handbook
- Paper 3.04 (Upstream Oil and Gas) Tolley’s International Taxation of Upstream Oil and Gas (J Abrahamson) and various other texts

Please refer to the current prospectus on the ADIT website (tax.org.uk/adit) for up to date permitted texts.

Results

The results will be released in August and February.

For more details visit the Tolley website at tolley.co.uk/examtraining or call us on 0203 364 4500
“What we particularly like about working with Tolley Tax Training is that they understand our business and are proactive in helping us find solutions to issues that can arise from time to time. A good example of this is how they worked with us and our apprenticeship provider to put together a Tax Pathway programme that met both the needs of our business and also the requirements of the apprenticeship programme we were looking to launch. In particular they helped us devise a 4 year school leaver programme which managed to incorporate the new ATT Foundation Certificates into the usual Tax Pathway route in a way that allowed it all to form one Level 7 apprenticeship programme”.

Paul Martin, National Tax Training Manager, RSM

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